



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Audit and Standards Committee.

Bedford Borough Councillors: M Headley and J Gambold

Central Bedfordshire Councillors: P Duckett, R Berry, I Shingler and J Chatterley

Luton Borough Councillors: K Choudhry and S Khurshid

A meeting of **Audit and Standards Committee** will be held **remotely** on **Thursday, 2 July 2020** starting at **10.00 am**.

John Atkinson  
Secretary/Monitoring Officer

### A G E N D A

| Item | Subject   | Lead  | Purpose of Discussion  |
|------|---|-------|--|
| 1.   | Apologies   | Chair |  |
| 2.   | Declarations of Disclosable Pecuniary and Other Interests | Chair | Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below). |
| 3.   | Communications  | Chair | (Pages 5 - 46)   |

| <b>Item</b> | <b>Subject</b>  | <b>Lead</b>                      | <b>Purpose of Discussion</b>  |
|-------------|---|----------------------------------|---|
| 4.          | Minutes   | Chair                            | To confirm minutes of the meeting held on 5 December 2019 (Pages 47 - 54)           |
| 5.          | Public Participation  |                                  | To receive any questions put to the Authority under the Public Participation Scheme |
| 6.          | Audit Results Report and Fees - Results of 2019/20 audit including any matters outstanding    | Ernst & Young                    | To consider a report (Pages 55 - 110)   |
| 7.          | Draft 2019/20 Annual Governance Statement, Statement of Accounts and Letter of Representation | ACO                              | To consider a report (Pages 111 - 122)  |
| 8.          | Internal Audit Annual Report 2019/20  | RSM                              | To consider a report (Pages 123 - 138)  |
| 9.          | Internal Audit Strategy 2020/21 to 2022/23  | RSM                              | To consider a report (Pages 139 - 158)  |
| 10.         | Internal Audit Progress Report 2019/20 and 20/21  | RSM                              | To consider a report (Pages 159 - 206)  |
| 11.         | Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis           | ACO                              | To consider a report (Pages 207 - 220)  |
| 12.         | Review of Code of Conduct and Annual Report on Standards                                      | Secretary/<br>Monitoring Officer | To consider a report (Pages 221 - 238)  |
| 13.         | Review of Work Programme 2020/21  | ACO                              | To consider a report (Pages 239 - 246)  |

**Local Government Act 1972: Schedule 12A (as amended) - Exclusions on the Public**

**Chair**

To consider whether to pass a resolution under Section 100(A) of the Local Government Act 1972 to exclude the public from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraph 3 of Part 1 of the Schedule of 12A to the Act as amended.

|     |                         |     |  |
|-----|-------------------------|-----|--|
| 14. | Corporate Risk Register | ACO | To consider a report (Pages 247 - 270) |
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| Item         | Subject | Lead   | Purpose of Discussion |
|--------------|---------|--|-----------------------|
| Next Meeting |         | 10.00 am on 22 September 2020 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR |                       |

### **DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.